

BREVARD ACADEMY – A CHALLENGE FOUNDATION ACADEMY
Board of Directors Regular Meeting
March 9, 2016, 5:00 p.m.
Searcy Hall

Chair: Warren Alston

Secretary: Ashleigh Dalton

Members present: Zia McConnell, Laura Thomas, Nick Iosue, and Amy Knight.

Administration present: Barbara Grimm.

Guest: John Lanier.

The regular meeting of the Brevard Academy Board of Directors was called to order by the Chair at 5:00 p.m. A quorum was present.

Pledge of Allegiance was led by Selah Nichols.

Cassie Smatana introduced herself. Cassie is going to be the interim PE teacher. She has been a student teacher since January of 2016 with Brevard Academy.

Approval of Agenda:

Motion: A motion was made by Nick to approve the agenda. Zia seconded. It was unanimous – **the motion was carried.**

Note, Stewart Marshall will be replaced by Jim Bishop as the Team CFA representative. He will be visiting with Brevard Academy at the April meeting.

Consideration and approval of minutes:

Motion: A motion was made by Nick to approve the regular minutes of February 10, 2016. Zia seconded with changes as noted. It was a unanimous vote – **the motion carried.**

Public Comment: There was a public comment by Moonyean Wood. She is heading the fundraiser for the playground with hopes of raising \$50,000. It will be a live auction on June 4, 2016, at the Lumberyard here in Brevard. There will also be a silent auction. Brevard Academy is selling raffle tickets for a \$500.00 shopping spree for Ingles, the tickets will be \$10 each. Our goal is to sell 100 tickets for the raffle. We are looking for sponsors and donated items and the auction should be a fun event.

PTO Report:

Book fair is March 14th. Thursday night, March 17th is reading night from 5:30 to 7:00 and the theme is feeling groovy. There will be crafts, food, and a special reader. A flyer should be sent home with students tomorrow.

PTO officers are needed for next year.

Financial Report: Krystal Powell.

Suggested budget amendments:

1. Rev – Field Trips - Request to ADD \$3,000
2. Rev – Sale of Capital Assets – Request to ADD \$550
3. Rev – Buncombe County Schools – Request to ADD \$1,447
4. Rev – F&F Buncombe County – Request to ADD \$10
5. Rev – Henderson County – Request to REDUCE \$2,812
6. Rev – Transylvania County – Request to ADD \$3,635
7. Rev – Uniforms – Request to ADD \$500
8. Rev – Incentive Awards – Request to ADD \$1,500
9. Rev – Student Fees – Request to ADD \$400
10. Line 1: Salary – Tutor – Request to REDUCE \$7,000
11. Line 1: Salary – Substitute – Request to ADD \$6,000
12. Line 1: Salary – Supplemental Pay – Request to ADD \$7,000
13. Line 1: Salary – EC Teacher – Request to ADD \$5,309
14. Line 1: Salary – Assistant Principal – Request to ADD \$4,500
15. Line 1: Salary – Office – Request to REDUCE \$4,000
16. Line 2: Social Security Cost – Request to ADD \$5,000
17. Line 3: Athletic Supplies – Request to ADD \$1,000
18. Line 5: Reproduction Costs – Request to ADD \$1,000
19. Line 6: Speech Services – Request to ADD \$4,000
20. Line 6: Athletic Services – Request to ADD \$500
21. Line 7: Workshop Expense – Request to ADD \$1,000
22. Line 8: Audit Services – Request to REDUCE \$1,500
23. Line 9: General Liability – Request to ADD \$1,572
24. Line 11: Custodial Supplies – Request to ADD \$1,000
25. Line 11: Improvements to New Site – Request to ADD \$5,000

If all recommendations are made: Revenue: Increase by \$8,230.00 (this will increase surplus)
 Expense: Increase by \$30,381.00 (this will decrease surplus)
 Net Change: Decrease Net Surplus by \$22,151.00
 Net Surplus: \$248,312.60 (after recommended budget changes)

A question was raised about Line 10. Krystal stated that she would look into Line 10 further and get back with the board.

Motion: A motion was made by Nick to table line 10 until the next meeting. Laura seconded. It was a unanimous vote - **motion was carried.**

Motion: A motion was made by Zia to approve the budget items as listed 1-9 and 11-16 on the financial report. Nick seconded. It was a unanimous vote – **motion was carried.**

Krystal Powell stated that she has been promoted within Acadia and, therefore, Linda Jenkins and Jill Millwood will be replacing Krystal. Jill and Linda will be present at the next quarterly meeting on June 8, 2016.

Note: Barbara will get numbers from Carolina Pediatrics about who is being billed through insurance and who does not get billed through insurance.

Teachers' report:

Specials: Art, Spanish, and Music

Presented by Amy Winston, the art teacher, gave an explanation of a recent project of Russian folk art eggs and pysanky eggs. Mrs. Winston stated that she has a volunteer that helps her greatly in the room with special projects.

Carley Nichols is the Middle School Spanish teacher. Carley has a goal to have Spanish II offered at Brevard Academy in the future so that the students can have Spanish II before high school.

Derek Gardner spoke of the special program with the Brevard Philharmonic with the fifth graders at Brevard Academy. Derek said the travel band went to Disney World last year and this year they are going to Music City, which is in Nashville. They have 33 students who are interested right now. The trip will be from April 28 through May 1, 2016, which is Thursday through Sunday.

Note: Warren stated that we do have an excellent music and art program at Brevard Academy. We are very lucky to have Derek and Amy with us.

Presentation from Ali Lein from Mountain Roots

Outdoor Education at Brevard Academy

Making Connections—Mountain Roots

Brevard Academy's Original Charter...

! The original Brevard Academy charter from 1997 stated that, "An outdoor education program combined with classical works will provide students with an opportunity to successfully integrate the mind with physical, emotional and spiritual health...The infusion of academic investment into outdoor experiences will promote positive, supportive styles of human interaction applicable to both a local and global community."

! Outdoor Education Overview

! Outdoor Education ("Outdoor Ed") is split into two categories:

- Environmental Education &
- TLC—Teams, Leadership, and Character

! 2 weeks at a time for each program

! Provided by Mountain Roots, Inc.

- The mission of Mountain Roots is to provide discovery & adventure learning experiences with a focus on environmentally responsible & community centered living (visit www.MountainRoots.org to learn more)

! Environmental Education Topics

Reinforcing classroom topics in experiential manners

! Forest ecology

! Aquatic ecosystems/Watersheds

! Geology / Rock Cycle

! Habitat / Forest Community / Web of Life

! Water Cycle / Weather

! Wildlife native to North Carolina

! Insects

- ! Plants / Trees
- ! Stewardship & Sustainability
- ! Cycles of the natural world (rock, water, etc.)
- ! TLC (Teams, Leadership, Character) Topics
 - Encouraging students to work together & Reinforcing BA's anti-bullying policy*
- ! Group dynamics team building activities
- ! Leadership development activities
- ! Trust activities
- ! Communication activities
- ! Conflict resolution
- ! Discovering differences and Cultural awareness
- ! Decision making
- ! Sense of Self
- ! Survival Skills
- ! Group Projects
- ! Next Year...
- ! We look forward to being a part of the move to the new site next year.
- ! We hope to help students get on more regular field trips to our local forests
- ! We are excited about the possibility of helping to grow gardens for every grade in the school!

Director report: Barbara Grimm

ENROLLMENT

Current Total – 290

2016-2017 # - 350

Current Initial Applications – 38

Number of Slots Available - 23

ADVERTISING

AOTC (Assault on the Carolinas) – We are sponsoring this bike race for \$250 and will have our banner at the start of the race. Additionally, our logo and link will be on the sponsor page.

White Squirrel: Our next radio spot will be Tuesday, March 8th at 9:15. Our topic will be the New Building.

Fundraising

Progress is going well on the live auction. Letters have gone out to parents asking for donations. Collection started on Wednesday, March 2. Moonyean Wood, the auction chairman, would like to address the board at the April meeting.

Reading Night

We had a fantastic Reading Night on February 19th. Many new families came for the kindergarten readiness portion and were impressed with the talent that we had in our storytellers. Popcorn, cookies and cocoa were served.

ACADEMICS

Assessment

Teachers have identified areas where growth has not occurred and are providing appropriate interventions.

AIG

We have the appropriate acceptance to file our AIG plan. Three people participated in the webinar to understand how to complete the online documentation. The plan will need to be approved by the board no later than June 1st for a July 1st submission to the state.

EC – RELATED SERVICES

The files from our audit have been reviewed for corrections. We still have a couple of items that need correction, but the auditor commented that we were making progress and our hard work is evident. We are in the last phases of corrections and will resubmit in the next month.

Middle School

MS Science - Chad Campbell (Please see attached resume)

Clubs

Currently there are 6 clubs that meet three days per week. They are: Journalism, Advance Art, Math enrichment, Science competitions, Music composition and Yearbook.

We have two organizations that meet on the Music Center Campus. They are Wyldlife and The Transylvania Youth Strings.

ATHLETICS

In PE, Cassie and Shane are doing a parachute unit with grades K-5 and a weight room unit with grades 6-8. In health we are talking about the different types of feelings.

Tennis season will kick off with practice beginning on March 8th and Carolyn Hardin and Megan Monk will be coaching. Matches will be played at Keystone Camp. Soccer practice will begin on March 14th at the Rosman Rec field and games will be played at the Rec Department. Drew Sizemore will be coaching. Signups for both sports will be this week in PE.

OUTDOOR EDUCATION

The Mountain Roots Outdoor Education program at Brevard Academy is made up of two key components taught in alternate weeks. The first week is Outdoor Education that includes environmental topics such as trees, geology, ecology and ecosystems. The Outdoor Education component is intended to help students understand more about the natural world, creating curiosity and increasing scientific knowledge. It helps students connect with the amazing ecosystem of which we are stewards of in Transylvania County. The Mountain Roots Team relies on an award winning curriculum, Project Learning Tree to prepare activities that are filled with opportunities to build critical thinking skills, and use differentiated instruction.

The second week's curriculum is the Teams, Leadership, and Character--TLC program that explores Communication, Team Building, Community, and even Wilderness Skills together with classmates. This part of the curriculum helps students to work together to solve problems, to listen to other 's voices and compromise to find solutions. It is part of our intentional effort to eliminate bullying at Brevard Academy.

PERSONNEL

- ! Shane Galloway has accepted a position as the new PE teacher and baseball coach at TC Roberson. We are very excited for this opportunity for him, but will miss him greatly. He is committed to us until March 24th, but may leave earlier if we can work out an appropriate substitute to finish out the year.

! We have hired Lynda Reeves (see attached resume) using the State Reserve Special Funding to work with a student with autism.

! Chad Campbell, middle school science (Please see attached resume)

SCHOOL SAFETY COMMITTEE

We have completed a school safety plan and are awaiting board approval.

IMPORTANT DATES

March 14th -18th - Book Fair

March 17th – School-wide Open House

March 18th – Open Enrollment Ends

March 21st – Lottery, if needed

March 24 – ½ day

March 25-April 3 - Spring Break

SERVICE AND COMMUNITY

Back Pack Buddies

We now have 5 identified families that have food insecurities. Nick Iosue is picking up the backpacks from Anchor Baptist on Thursday afternoons.

Preschool to Kindergarten Conversation

Sponsored by Smart Start of Transylvania County and The Family Place

On Monday, February 22nd , Katie Delizza and Christina Cison joined other Pre- K and Kindergarten teachers from around the county to discuss how to better prepare students for kindergarten.

Volunteer Opportunities

In tutoring and volunteers we enjoyed having the BC Men's Soccer Team volunteering on campus for the month of February. In March we will be welcoming members of the Women's

Volleyball and Soccer Teams as well as members from the Men's Basketball Team. In addition to these athletes, we also have 4 students from a BC Education class doing a 15 week volunteer project on campus. All these volunteers are helping in a variety of areas including Spanish, PE, reading and math tutoring and also small group mentoring. Look for an article in the Transylvania Times highlighting the BC soccer players interacting with our students.

PROFESSIONAL DEVELOPMENT

Feb 29th

Teaching Our Gifted Students-How to Successfully Differentiate in the Elementary Classroom

Feb 29th

Katina Farmer

"Wired Differently:

5 Keys to working with students with emotional and behavioral challenges"

Feb 29th

Lisa Malaquin-Prey, Amy Winston, Emily Page

NCAGT Conference Gifted Education: Celebrating Exceptional Opportunities

March 3-4, 2016, Winston-Salem

Nonnie Cullipher and Barbara Grimm

NCTIES Putting the Puzzle Together: Perspectives on Digital Teaching and Learning

March 2-4, Raleigh

Kimberly Best, Stephen Linhart

National Alliance for Public Charter Schools

March 9th-11th, Charlotte

Camy Stirling and Lisa Malaquin-Prey

PROJECT UPDATES

Outdoor Master Plan

The diagram is complete and we have asked for cost projections and a phase plan. This presentation will be prepared for the April board meeting.

Playground

We are continuing discussions with Mike Fischesser with Beansprouts Journey. This playground can be built and ready to go by August 15, if we know by June 1. It can be designed to accommodate the amount of funding received.

Indoor Natural Spaces

A meeting was held on February 26 at Brevard Academy. Those present were Derek Ibarguen, Pisgah Forest Ranger, Melinda Patterson, Pisgah Center for Wildlife Education, Carlton Murray, Cradle of Forestry Director, and Lindsey Green from Mountain Roots. I will be visiting the Munford School, which we are hoping to model, on Spring Break. We need to determine a theme for our walls. Two suggestions include a natural only setting or the five

Blue Ridge Heritage Site. The five components are Nature, music, crafts, agriculture and Cherokees.

Action Items

Crisis Plan to be approved

Note: Warren wants the electronic copy of the Mountain Roots contract.

Advertising:

Advertising: Advertising at this time are road signs mainly. The school has also sponsored the Little Theater, the Racquet Club, Assault on the Carolinas. There are signs in the grocery carts at Ingles which are in Mills River, Etowah and Brevard. Also, we have a spot on the White Squirrel radio and show time during the commercials. Nick was stating that some of the money for advertising will need to be used for the run that is coming up in May.

Note: Warren asked how many applications for the 2016-2017 school year are from out of town?

Team CFA Report: Laura Thomas

Laura stated that there is a school support team and that is free through Team CFA. Tony Helton can be contacted for the specifics. Charlotte-West through Team CFA is having a board dinner coming up just to say thanks to all of their board members in that area. Summer conference looks like there is going to be two nights where people can go and do their own thing in Nashville and there will be two nights of planned dinners during the conference. Barbara stated that teachers/staff have been chosen who will be going to conference this year in Nashville.

Facility Committee: Amy Knight

- ! Amy stated that the committee met last week and they were talking about room signs and changes that needed to be made to the website so it will be easier to information about the new building. Now to find the most up to date information about the new building, go to our website:

<http://brevard.teamcfa.school/>

Click on: News and Events

Click on: New Campus Info

Note: Warren was at the site yesterday and everything is moving along. A big delivery is scheduled for April 21st. Our office space for the summer months will be in a mobile unit on site close to Hwy 64. The mobile unit will have an area that is closed off from the building site, so people can come and go from the mobile site (office area) where the administration will be housed through the summer without being in the way of the construction of the new school.

Fundamental development/Marketing & Outreach: *Nick Iosue.*

! Nothing at this time.

Long Range Planning and Visioning: *Zia McConnell*

! Zia said that we need to look at the 5-year plan before the July retreat, this really needs to be addressed.

Personnel:

! Will be addressed in closed session

Board Development, Policies and Procedures: *Zia McConnell*

! Shining Rock and Lake Lure bylaws were reviewed as samples to help amend our own bylaws.

Old Business:

Motion: There is a motion to accept the bylaws as amended. There was a motion made by Zia to accept the bylaws as amended through March 9, 2016. It was seconded by Nick. It was a unanimous vote – **motion was carried.**

The only discussion was that the bylaws need to be sent off to the DPI office to be amended before they can be fully voted on by our board. Zia can send off the bylaws and wait to hear from the DPI office.

Motion: There was a motion made by Nick to approve the crisis plan as amended. Amy seconded. It was the unanimous vote – **motion was carried.**

New Business:

! Warren stated that we are trying to determine when we can move into the new building. We have two calendars; one that will start the 2016-2017 school year on August 29, 2016, the second one on September 6, 2016. August 29th week, contractors are saying we will be in the building. We will have to be finished by June 16, 2016.

! The calendar for September has minimal days built in for weather, we are looking into possible virtual days for the next year as the current schedule would be made for four snow days. Barbara stated that we only used 2 snow days for our winter months in the 2015-2016 school year. Warren wants this to be a priority to research virtual days. If

the virtual days are not an option, then possibly decrease Christmas vacation or Spring break. Vote on and publish for the 2016-2017 school calendar at the April meeting.

Motion: A motion was made by Nick to approve the special meeting minutes from February 3, 2016, and Zia seconded. It was a unanimous vote and **motion was carried.**

Next Meeting:

The next meeting will be on April 13, 2016, at 5:00 p.m. in Searcy Hall.

Closed Session:

Motion: Nick made a motion from the floor to enter into a closed session to prevent the disclosure of privileged and confidential information under the NC general statutes 143, 318, 11(a)(1) to discuss items related to personnel. Laura seconded. **Motion was carried.**

The board entered into a closed session at 6:54 p.m.

Motion: Zia made a motion to come out of closed session. Laura seconded – **motion was carried.** Time was 8:07 p.m. No action was taken.

Adjourn:

Motion: Nick made a motion to adjourn. Zia seconded. Vote was unanimous. **Motion carried.** Meeting adjourned at 8:07 p.m.