



Brevard Academy: A Challenge Foundation Academy

Board of Directors AGENDA

Closed Session and Regular Meeting

Meeting Location: Brevard Academy Music Room

1110 Hendersonville Highway

Pisgah Forest, NC 28768

Wednesday, January 12, 2021 – 5:30 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Work Session, 5:00 p.m.

- I. Work sessions are for discussion and training only. No formal actions are taken in work sessions. The Brevard Academy-CFA board will never vote on a motion while it is in a work session. If the board wants to adopt a motion after discussing it in a work session, it will be presented in an open public business meeting.
- II. –Title 1 Program

Members present: Jamie Atkinson, Ashley Baugher, Lyndsay West, Lee Burgess, Miranda Nash, Mark Campanini, Joel Malefyt

Work session opens at 5:05 pm.

Joel Malefyt reviews letter for Green Power Grant. One of the requirements of the application is to state an approved location for the solar array should we be approved for the grant. Joel will be willing to write the letter for the board to review.

Joel Malefyt will be looking for approval from the board to proceed with a USDA grant to provide funding for a community space.

Ted Duncan reviews notes on proposed budget changes and reviews a school compact. Discussion of Brevard Academy being a Title 1 school and the addition of the Title 1 page on our website.

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

- I. Call to Order
Meeting called to order at 5:30pm.
- II. Pledge of Allegiance
- III. Chair's remarks
Hope everyone is have a great New Year and starting off with an in person meeting is a welcomed change!
- IV. Approval of Agenda*
Miranda Nash motions to amend the agenda remove front office support.
Joel Malefyt seconds. No discussion. Vote in unanimous, motion carries.
Lee Burgess motions to approve the amended agenda. Ashley Baugher seconds. No discussion. Vote in unanimous, motion carries.
- V. Approval of Meeting Minutes*
Miranda Nash motions to approve meeting minutes. Joel Malefyt seconds. No discussion. Vote in unanimous, motion carries.

VI. Opportunity for Public Comment
No comment.

VII. Mask Policy*
Jamie Atkinson motions to maintain current mask requirement. Myranda Nash seconds. No discussion. Vote is 5-1 to maintain the current masking policy.

VIII. Financial update
Hold harmless money has boosted our end of year projections greatly.

IX. Finance-Bank/Credit Union Loan*
Lee Burgess was able to secure several loan options from banks.
Discussion on contact from CSP on best financial practices. The board should consider upcoming expenses or future needs as to not expend all of our cash on hand.

Lee Burgess motions to pursue loan amount up to one million dollars. Myranda Nash seconds. Discussion on how different loan amounts will impact cash on hand and future budgetary constraints. The projected time to close is 60 days. Vote in unanimous, motion carries.

X. Director's report

- Enrollment Lottery*

Myranda motions to approve date. LB seconds.

- First day of school for 2022-2023-August 10, 2022*

Ashley Baugher seconds. LB seconds.

- Enrollment numbers for 2022-2023*

Jamie Atkinson motions to approve enrollment of 428 students for the 22-23 school year. Ashley Baugher seconds. Ashley Baugher opens a discussion on the enrollment number of 44 in kindergarten and the possibility of increasing. Vote in unanimous, motion carries.

Ashley Baugher motions to approve increase in budget items for the items listed below. Joel Malefyt seconds. Vote in unanimous, motion carries.

- Math Support*
- Reading Support*
- 4th Grade Assistant Support*
- Sub Budget*

XI. Committee Reports

A. Facilities

- Change to Brevard Academy Master Plan
- Design Agreement with Cooper Construction

Joel Malefyt motions to sign the design agreement with Cooper Construction. Lee Burgess seconds. Lee Burgess raises the concern of procedurally how we proceed in paying for invoices from unencumbered cash. The board will approve invoices as they are submitted. Vote in unanimous, motion carries.

Joel Malefyt updates the group on upcoming surveys and schedules of procedures needed in order to begin construction. Brevard Academy will be responsible for obtaining all the proper permits and surveys before Cooper will begin. Cooper has provided a cash schedule for how the board should proceed with planning.

There is a potential to apply for a USDA grant that could supplement the funding needed for the arts building. The grant restrictions are that the funds should be used for community spaces- which will be met within the new arts building.

Joel Malefyt motions to apply for grant. Ashley Baugher seconds. Vote in unanimous, motion carries.

XII. Next Regular Meeting: 5:30 PM February 9, 2022

XIII. Adjourn*
Myranda motions LB seconds

**Brevard Academy
School Director's Board Report for January 2022**

Teacher Spotlight--Testing Coordinator--Charlotte Shackelford

Good News:

- Our Mock Trial Team placed first in their competition.
- Our students showed good growth with our mid-year assessment.

COVID Update

- We are following the latest guidance from [NCDPI Updated on December 7, 2021](#). Notable items are indicated below.
- Our Covid Tracker can be found [here](#).

Enrollment

2020-2021 ADM: 394 as of August 11, 2021

Highest ADM: 419

PMR 1: 409

Current ADA: 393

Updated on 12.27.21

Grade	Total Enrollment	Potential Openings for 2022-2023
K	44	44
1st	48	4
2nd	46	0
3rd	40	2
4th	49	8
5th	42	0
6th	42	6
7th	43	6
8th	39	5
Totals	393	75

We budgeted for 420 students. The state is funding at hold harmless rates as reflected by our latest allotment revision.

The current number of EC students K-8: 55 (13 Speech only) 14%

Total number of AIG students 3-8: 50 (Fall 2021 Headcount) 13% total school; 20% eligible grades.

Enrollment Begins on January 14, 2022 for the 2022-2023 school year.

Students and Staff Attendance

Month	Staff Attendance	Students Attending	Students on Time	ODRs/Month	Bullying/Harassment Reports
August	100%	99%	99%	12	0
September	97%	94%	99%	34	1
October	97%	91%	99%	59	0
November	97%	92%	99%	33	1
December	96%	88%	97%	30	0
January					
February					
March					
April					
May					
Average	97%	93%	99%	33.6	0.4

Key Indicators for Success

Percentage of students reading at or above grade level—59% (Mid-Year i-Ready)

Percentage of students performing mathematics at or above grade in math—44% (Mid-Year i-Ready)

Percentage of middle school students (5th-8th) involved in extracurricular activities--NA.

The number of Bullying/Harassment Reports YTD—2.

Winter i-Ready Benchmark Testing Results--Charlotte Shackelford

Link to results, click [here](#).

Suspension Report

Month	In-School Suspensions # students/# of days	Out of School Suspensions # students/# of days
May		
April		
March		
February		
January		

December	4/5	8/22
November	1/1	1/2
October	3/3	7/23
September	4/4	6/13
August	3/3	0/0

This section will be updated throughout the year.

Briefings--[Board Action Calendar](#)

Professional Development Plan and Update:

Brevard Academy is currently engaged in the following Professional Development

- SafeSchools--Ongoing
- Ready Math--February 12
- Core Knowledge--On campus Support

Hirings for Approval

- NA

Resignations/Non-Renewals/Terminations

- Resignations---0
- Retirements--0
- Non-Renewals--0
- Terminations--0

Compliance and DPI Oversight

- Demographics Mirroring Plan due January 28, 2022.
- Title 1 Findings have been addressed

Requests/Discussions

- Title 1 Funding Discussion
 - Parent Compact
 - Parents Right to Know
 - Family Engagement Policy

Vendor Contract Renewals--New

- Ident-a-Kid
- SAFE--MOU
- Brevard College--MOU
- Square Nine Data--Renewed

Immediate Action Needed

- Enrollment Lottery Date--March 17 at 5:00 pm*
- First day of school for 2022-2023--August 10, 2022*
- Enrollment numbers for 2022-2023*--428 total
- Math Support*
- Reading Support*
- Front Office Support*
- 4th grade Assistant Support*
- Increase Sub Budget*

Closed Session

- NA

*Requires BOD action