



Brevard Academy: A Challenge Foundation Academy

Board of Directors MINUTES

Work Session and Regular Meeting

Meeting Location: Brevard Academy Music Room

1110 Hendersonville Highway

Pisgah Forest, NC 28768

Wednesday, January 18, 2023 – 5:30 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Work Session, 5:00 p.m.

Work sessions are for discussion and training only. No formal actions are taken in work sessions. The Brevard Academy-CFA board will never vote on a motion while it is in a work session. If the board wants to adopt a motion after discussing it in a work session, it will be presented in an open public business meeting.

Chapter 3--Ten Indicators of Effective Charter Schools

Focusing on the quality of student work is the topic of Chapter Three. There should be emphasis on a high functioning instructional leadership team. The school and school director have several strategic coaching opportunities to ensure teachers are supported and evaluated appropriately.

Board members should look at the board action calendar and make suggestions on what data points or annual updates should be tracked.

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

I. Call to Order

Meeting called to order at 5:36 pm.

Members present: Jamie Atkinson, Lyndsay West, Mark Campanini, Margie Rackley, Mark Franklin

II. Pledge of Allegiance

III. Chair's remarks

Mark Campanini thanks everyone for their attendance at the meeting!

IV. Approval of Agenda*

Jamie Atkinson motions to amend the agenda to add a board vote on the Exclusion/Expulsion Policy and to move the enrollment strategy vote to the meeting in February. Lyndsay West seconds. Vote is unanimous, motion carries.

Mark Franklin motions to approve amended agenda. Jamie Atkinson seconds. Vote is unanimous, motion carries.

V. Approval of Meeting Minutes*

Lyndsay West motions to approve the minutes. Mark Franklin seconds. Vote is unanimous, motion carries.

VI. Opportunity for Public Comment
No public comment

VII. Student Spotlight
A. Safety Patrol

Ms. Monk highlights a program that gives middle schoolers an opportunity to serve as safety patrol within the school. This program allows students to assist with student drop off in the morning and is huge commitment for the student and the families!

VIII. Staff Spotlight

- A. Jamie Conley, Beginning Teacher of the Year Finalist for NC
This achievement comes with a week long professional development opportunity! Winners receive a cash prize! We are very proud of her and her representation of the school.
- B. Michelle Peterson, K-2 School Improvement Team Rep.
The yellow hallway will begin collecting cans for The Sharing House! Be on the lookout for Mr. Terry and Mr. Duncan's performance if each class hits their can goal! It has been exciting to see the interactions between the 1st graders and the older students. This collaboration has been great for both sets of students.

IX. Financial update

Cory Draughon from Charter Success Partners presents (virtually). Several highlights from the presentation are listed below.

- With being 50% of the way through the fiscal year, it should be noted to look at % used column as a barometer.
- Cory is happy with the state revenue pace with what was budgeted.
- Local revenue is behind pace but this is not out of the norm for schools in similar geographical areas.
- Projections look great and on pace with revenues.
- Expenses also look great and on pace with this time of year.
- The prediction for nutrition and food is significantly higher than what was budgeted.
- There may be a need towards the end of the year to use cash once federal funding is out. Cory is happy with the cash on hand with about 83 days cash on hand to help with any concerns of revenue slowing down.
- Mark Campanini asks about the allocation for the bus purchase and clarification on the difference between rent & debt services budgeted amount and utilized amount.

X. Director's report

A. Start date for 2023-2024--August 16th*

The school director has researched the best decision for staff and students.

Lyndsay West motions to approve the start date for the 23-24 school year. Mark Franklin seconds. Vote is unanimous, motion carries.

B. Enrollment Strategy

C. Personnel

1. Hirings

Jamie Atkinson motions to approve the hirings listed below. Mark Franklin seconds. Vote is unanimous, motion carries.

- a) 2nd Grade Instructional Assistant--Cathy Viladesau*
- b) EC Instructional Assistant--Darlene Loftin*
- c) Testing Coordinator--Stacy Lewis*
- d) 4th Grade Support and After-School Director--Monekia Smith*

School choice week is next week so the school will be giving tours all week!

Board members should prepare for vote and discussion next month on the enrollment strategy.

XI. Committee Reports

A. Facilities

1. Art Stem Building Update

Ted Duncan received an email late today that indicated the environmental study is tracking as intended.

B. Policy

1. Title IX*

2. Exclusion/expulsion*

Jamie Atkinson motions to approve both the Title IX and the Exclusion/Expulsion policies. Lyndsay West seconds. Vote is unanimous, motion carries.

C. Development

Lyndsay West shares that she has spoken with several campaign consulting groups and the cost associated with this. She will continue to work with different groups to secure the next steps.

D. Governance

The board should be expecting a google form outlining a board self-assessment.

XII. Closed Session*

- *to prevent the disclosure of the board's position in the material terms of employment contracts.

Mark Franklin motions to move into closed session, Jamie Atkinson seconds. Vote is unanimous, motion carries.

Jamie Atkinson motions to approve the amended to the employment contract discussed in the closed session. Mark Franklin second. Vote is unanimous, motion carries.

XIII. Adjourn*

Lyndsay West motions to adjourn. Jamie Atkinson seconds. Vote is unanimous, motion carries.