



Brevard Academy: A Challenge Foundation Academy
Board of Directors
AGENDA

Work Session and Regular Meeting
Regular Meeting Location: Zoom Meeting

<https://us02web.zoom.us/j/88396208404?pwd=ZVBsMkZjZ3ppL2tLL0lTa3MrbkQyUT09>

Wednesday, October 13, 2021 – 5:30 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Closed Session, 5:00pm

- I. Closed Session: *
 - to prevent the disclosure of the board's position in the material terms of employment contracts.

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

I. Call to Order
Meeting called to order at 5:35 pm.

II. Pledge of Allegiance

III. Chair's remarks
Welcome and thanks for your time!

IV. Approval of Agenda*
Lee Burgess motions to add the increase of the OT contract in the director's report.
Joel Malefyt seconds. Vote is unanimous. Motion carries.

Myranda Nash motions to approve amended agenda. Lee Burgess seconds. Vote is unanimous. Motion carries.

V. Approval of Meeting Minutes*
Joel Malefyt motions to approve minutes. Mark Franklin seconds. Vote is unanimous. Motion carries.

VI. Opportunity for Public Comment
No comment.

VII. Mask Policy*
Myranda Nash motions to maintain current mask policy. Joel Malefyt seconds. No discussion. Vote is 4-2, motion carries.

VIII. Financial update
MTD Revenue: \$380,708.89
YTD Revenue: \$974,384.54
MTD Expenses: \$344,684.87
YTD Expenses: \$1,072,658.67

Period Surplus: \$36,024.02
YTD Deficit: (\$98,274.13)

Projected Surplus: \$113,763.03

Finance meeting reflects new ADM that was budgeted on. Ryan and Juli will be going through projected expenses to make sure we are on track with a lower budget.

IX. Director's report

See below for the full director report.

- BA-CFA Safe, Inc MOU*

Lee Burgess motions to approve MOU. Mark Franklin seconds. Vote is unanimous. Motion carries.

- Approval of Beginning Teacher Support Plan*

Myranda Nash motions to approve beginning teacher support plan. Mark Franklin seconds. Vote is unanimous. Motion carries.

- School Improvement Plan*

Mark Franklin motions to approve the school improvement plan. Lee Burgess seconds. Vote is unanimous. Motion carries.

- Increase in EC position hours per week

Lee Burgess motions to increase the position's weekly hours by 8 hours. Mark Franklin seconds. Vote is unanimous. Motion carries.

- Hirings for Approval
 - Danny Whitmire*

Joel Malefyt motions to approve the two hirings listed above for approval. Lee Burgess seconds. Vote is unanimous. Motion carries.

X. Committee Reports

A. Facilities

1. Arts Building project update

Joel will be summarizing contractor's responses to report back to the board. Joel will also be meeting with teachers to ensure the building is meeting their needs.

XI. Next Regular Meeting: 5:30 PM November 10, 2021

Board will attempt to meet in person.

XII. Adjourn*

Myranda Nash motions to adjourn. Mark Franklin seconds. Vote is unanimous. Motion carries.

Brevard Academy
School Director's Monthly Board Report for October 2021

To: Board Members
From: Ryan Hinkleman, School Director
Date: Oct 13, 2021

Staff Spotlight—

- Fine Art
 - Derick Gardner (Music)

Good News:

- Directors Listening & Learning Tour
- Volleyball is having an unforgettable season
- Boys Soccer Team victory
- Teacher Led Carpe Diem Staff Meeting Oct 6th
- Nurse Jelley earns certification
- Pack Assemblies are off to a great start
- Board Committee Meetings Scheduled w/teacher & staff representative
 - Governance
 - Facilities
 - Finance

A. Attendance/Engagement

2021-2022

Highest ADM: 409

PMR 1: 412

Current ADA: 382

Updated on 10.04.21

Current Enrollment

| Date 10/04/2021 | |
|-----------------|--|
| Grade Level | Confirmed Enrollment/ Actual Current Class Sizes |
| Kindergarten | 44 |
| 1st Grade | 50 |
| 2nd Grade | 47 |

| | |
|------------------|-----|
| 3rd Grade | 43 |
| 4th Grade | 50 |
| 5th Grade | 43 |
| 6th Grade | 43 |
| 7th Grade | 46 |
| 8th Grade | 39 |
| Total | 405 |

We budgeted for 420 students.

The current number of Students Receiving EC services: 57 (14)%

Total number students receiving AIG services: 3-8: 70 (17%)

Percentage of middle school students (5th-8th) involved in extracurricular activities-65%

- Soccer, Volleyball, Cross Country, D&D Club, Comedy Club

After-School Total Enrollments--75 Registered Students

Students and Staff Attendance (as of 09/30/21)

| Month | Staff Attendance | Students Attending | Students on Time | Total ODRs/Month | Bullying/Harassment Reports |
|------------------|------------------|--------------------|------------------|------------------|-----------------------------|
| August | 90% | 91% | 97% | 11 | 0 |
| September | 94% | 93% | 95% | 33 | 1 |
| October | | | | | |
| November | | | | | |
| December | | | | | |
| January | | | | | |
| February | | | | | |
| March | | | | | |
| April | | | | | |
| May | | | | | |
| Average | 91% | 92% | 97% | 22 | 0 |

B. Behavior

Suspension Report: (as of 08/31/21)

| Month | In-School Suspensions # students/# of days | Out of School Suspensions # students/# of days |
|-----------|---|---|
| August | 2/2 | 0/0 |
| September | 6/6 | 8/15 |

| | | |
|----------|--|--|
| October | | |
| November | | |
| December | | |
| January | | |
| February | | |
| March | | |
| April | | |
| May | | |

The number of Bullying/Harassment Reports YTD—0

C. Academics

Key Indicators for Success

- School Improvement Team and School Improvement Plan Update
- Title 1 Audit on Oct 21st ---Lori Luhrs

D. Social-Emotional

Family Engagement:

- Listening and Learning Tour

Staff Experience:

- Monthly Social Gatherings

Student Experience:

- Field Trips (Cradle of Forestry, Muddy Sneakers, Sky Top Orchards)
- Book Fairs
- Read a Thon

Actions in progress, including PD

- Upcoming PD
 - Crossnore Staff Trauma Training
 - MTSS Training

Briefings From Board Committees--[Board Action Calendar](#)

Compliance and DPI Oversight (Performance Framework and Federal Programs)

- Epicenter
 - A17 Guidance Check The 5 categories that determine compliance with:
 - **Annual Charter School Health Report**
 - **Report on Health Assessments**
 - **Diabetes**
 - **Epi-pens**
 - **Return to Learn(concussions)**
 - A11 Board Schedule Meeting
- Board Committee Meetings Scheduled
 - Governance

Requests/Discussions for Work Session

- N/A

COVID-19 Update:

- ☐ COVID-19 Cases and Exposures for BA-CFA

Items for Review (Supporting Documentation in Items for Review Folder)

- EC Teacher

Items Needing Approval ([Supporting Documentation in Approval Folder](#))

- BA-CFA Safe, Inc MOU*
- Approval of Beginning Teacher Support Plan*
- School Improvement Plan* found [here](#)
 - Additions/Changes
- OT Contracted Hours**

Hirings for Approval

- Danny Whitmire (custodian) *
- NCDHHS Position Approved*

Resignations/Non-Renewals/Terminations

- Resignations---1
 - Krystyna Marcus
- Retirements--0
- Non-Renewals--0
- Terminations--0

*Requires BOD Approval

** Requires BOD Approval and Amendment to the agenda