



**Brevard Academy: A Challenge Foundation Academy
Board of Directors
AGENDA**

Work Session and Regular Meeting
Regular Meeting Location: Zoom Meeting
(Meeting ID: 833 5839 9358
Password: 927898)
Wednesday, October 14, 2020 – 5:30 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Work Session, 5:00pm

Work sessions are for discussion and training only. No formal actions are taken in work sessions. The Brevard Academy-CFA board will never vote on a motion while it is in a work session. If the board wants to adopt a motion after discussing it in a work session, it will be presented in an open public business meeting.

Strategic Planning Session Dates

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

- I. Call to Order
- II. Pledge of Allegiance
- III. Chair's remarks
- IV. Approval of Agenda*
- V. Approval of Meeting Minutes*:
 - September 9, 2020*
- VI. Teacher Report: Emily Taylor and Derrick Gardner
- VII. Opportunity for Public comment
- VIII. CFP Report
- IX. Financial update
 - Plan A Budget Adjustments*
 - Wheelhouse Payment*
- X. Director's report:
Hirings for Approval:
 - Childcare Assistant (PT)--Stephanie King*
 - Approval of Family Engagement Policy*
 - Approval of Beginning Teacher Support Plan*
 - West Coast STEM 2022*
 - School Director Job Description Revision*
- XI. Committee Reports
 - Facilities -Shed Purchase*
 - Development (Fundraising, Grants and Public Outreach)
 - Long Range Planning and Visioning
 - Governance (Board Development)

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| | XII. Next Regular Meeting <ul style="list-style-type: none">• Wednesday, November 11, 2020, 5:30pm |
| | XIV. Adjourn* |

In attendance: *Board Members:* Mark Campanini, Lee Burgess, Joel Malefyt, Lee Burgess, Adrienne Casteen, Mark Franklin, Myranda Nash

Others: Ted Duncan (18 total on zoom)

Chair Mark Campanini opened board meeting at 5:31pm

*Myranda motions to add the "School Director Job Description Revision**" under Director's Report*
Myranda motions to add "Shed purchase" under Facilities
Myranda motions to add "Wheelhouse Payment" under Financial Update
Seconded by Lee Burgess
Unanimously approved

Myranda motions to approve the amended agenda
Seconded by Lee Burgess
Unanimously approved

Myranda motions to approve the meeting minutes from September 9, 2020
Seconded by Mark Franklin
Unanimously approved

Teacher Report: *Emily Taylor and Derrick Gardner*

Ms. Taylor talked about the artwork throughout each class and how they are learning in this area virtually, she shared some great examples from each grade.

Mr. Gardner talked about teaching virtual music and asking our students to get creative. He taught jingles and showed a wonderful video of submissions. He then told us how the transition to in person will work in the K-5 grades.

Opportunity for public comment: None

CFP Report: There was interest among others concerning our virtual teaching instruction method.

Financial update: Budget report for the month of September 34,3233.69- Revenue YTD 95,9428.54
September expenses 334,990.92 and YTD expenses are 1,095,007.73
YTD Deficit 135,579.19 with only 7% of local and federal revenue accounted for.
Surplus Projected at end of year.

Lee motions to approve the Plan A budget adjustments.
Seconded by Adrienne Casteen
Unanimously approved

Lee motions to move \$33,166 from cash on hand to the budget for the Wheelhouse
Seconded by Adrienne Casteen
Unanimously approved

Lee motions to revise the School Director Job Description
Seconded by Adrienne Casteen
Unanimously approved

Director's Report: *See Director's Report*

Ted gave shout outs and thank you's to the staff and the wonderful work that they are doing. Cindy Dalton is now on the custodial crew. She was in the classroom for 22 years. The Blood Connection came and the donations will help 105 patients. Began the PAWSative Recognition program to include in person and distance students.

Lori Luhrs shared MAP testing and tracked the data to determine growth in the winter testing and impact of covid closure.

Lee Burgess motions to approve Childcare Assistant (PT)--Stephanie King

Seconded by Mark Franklin

Unanimously approved

Adrienne Casteen motions for approval of Family Engagement Policy

Seconded by Mark Franklin

Unanimously approved

Adrienne Casteen motions for approval of Beginning Teacher Support Plan

Seconded by Mark Franklin

Unanimously approved

Gwen Starnes spoke about a Summer 2022 travel program opportunity to California where parents can pay in beginning now with scholarship opportunities. There is a minimum of 8 students and we are looking at 6-8th grade to attend and perhaps 5th grade- trip total cost about \$3k.

Mark Franklin motions to approve the West Coast STEM 2022 trip

Seconded by Lee Burgess

Unanimously approved

Committee Reports:

- o Facilities: The church installed a shed when they were using the facility. They will be removing those items and wanted to know if we would like to purchase that shed from them for \$3900 so that we could eliminate the pods which are \$461 pods/month

Adrienne Casteen motions to approve the purchase of the shed for \$3900 through operating expenses.

Seconded by Lee Burgess

Unanimously approved

- o Long Range Planning: Strategic Planning Session date set for December 11, 2020 from 1pm-5pm.
- o Governance: HR company will be reviewing the handbook and he hopes to have those revisions by the next meeting.

Chair gave gratitude given to Jamie Atkinson for attending meeting as a potential board member.

Mark Franklin motions to adjourn meeting

Seconded by Lee Burgess

Unanimously approved

Adjourned at 6:50pm