



Brevard Academy: A Challenge Foundation Academy

Board of Directors Minutes

Work Session and Regular Meeting

Meeting Location: Brevard Academy Gymnasium

1110 Hendersonville Highway

Pisgah Forest, NC 28768

Wednesday, May 17, 2023 – 5:30 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Work Session, 5:00 p.m.

Work sessions are for discussion and training only. No formal actions are taken in work sessions. The Brevard Academy-CFA board will never vote on a motion while it is in a work session. If the board wants to adopt a motion after discussing it in a work session, it will be presented in an open public business meeting.

Work session opens at 5:04pm. Members present Jamie Atkinson, Lee Burgess, Paul Cooper, Margie Rackley

Ted Duncan reviews the proposed budget for the 2023-2024 school year.

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

I. Call to Order

Meeting called to order at 5:33pm, members present Jamie Atkinson, Lee Burgess, Paul Cooper, Margie Rackley, Mark Franklin (called in)

II. Pledge of Allegiance

III. Chair's remarks

Lee Burgess is leading the meeting and welcomes all the guest.

IV. Approval of Agenda*

Paul Cooper motions to amend the agenda to add girl's soccer team & tennis team under student spotlights, update the hiring placement of Katie Campbell to EC Teacher, and under Financial Update to add the approval of changing auditing services and the approval of instructional technology purchases. Jamie Atkinson seconds. No discussion. Vote is unanimous and motion carries.

Jamie Atkinson motions to approve amended agenda. Paul Cooper seconds. No discussion. Vote is unanimous and motion carries.

V. Approval of Meeting Minutes*

Paul Cooper motions to approve minutes from April. Margie Rackley seconds. No discussion. Vote is unanimous and motion carries.

VI. Opportunity for Public Comment
No public comment.

VII. Student Spotlight

- A. Graduating 8th Graders
Students present tonight shared their favorite things about Brevard Academy which include SGA events, field trips, and how nice everyone is at Brevard Academy.
- B. Girl's Soccer Team – conference champions!
ADD IN NAMES!!!!
- C. Tennis Team – undefeated season and conference champions!
ADD IN NAMES!!!!

VIII. Staff Spotlight

- A. Garrett Fiemster: Athletics and Transportation
11 sport options with over 150 individual opportunities for kids to be involved. Three conference championships! This year included the addition of boys volleyball and planning on bringing back flag football. Around 22 kids participated in mountain biking club. A booster club is slowly forming to fundraise for a new score board.
Transportation update includes continued expansion of bus routes to help more kids to get to school. Roughly 165 kids ride a bus at least three times a week.

IX. Financial update

Surplus was ran for the month of April and still on track to end the fiscal year on a surplus.

- A. Budget for FY 2024*

Paul Cooper motions to approve the FY 2024 budget. Margie Rackley seconds. No discussion. Vote is unanimous and motion carries.

- B. Approval of changing our auditing services to Sharpe Patell, CPA*

Jamie Atkinson motions to move services to Sharpe Patell, CPA. Paul Cooper seconds. No discussion. Vote is unanimous and motion carries.

- C. Approval of Instructional Technologies Purchases*

Paul Cooper motions to approve spending for instructional technologies out of surplus not to drop below \$55,000. Margie Rackley seconds. There is discussion and ensuring that Ted Duncan discusses with board member prior to purchasing technology. No discussion. Vote is unanimous and motion carries.

X. Director's report

See Director's report.

- A. Renew Insurance with Insurance People*

Jamie Atkinson motions for the renewal insurance policy. Mark Franklin seconds. No discussion. Vote is unanimous and motion carries.

- B. Middlebrooks Engagement Letter*

Jamie Atkinson motions to approve Middlebrooks Engagement Letter. Paul Cooper seconds. No discussion. Vote is unanimous and motion carries.

- C. Hirings for Approval*

Margie Rackley motions to approve the hirings listed below. Jamie Atkinson seconds. No discussion. Vote is unanimous and motion carries.

1. Patrick Rich, 2023-2024 EC Behavioral Assistant
2. Amber Wolfe, 2023-2024 Instructional Coach
3. Ali Liubenov, Move to Full-Time in June (1 month early)
4. Jonathan Farris--7th/8th Grade Science Teacher
5. Katie Campbell--Elementary Teacher, EC Teacher

XI. Committee Reports

- A. Facilities

1. Art Stem Building Update

Still working through USDA loan process.

- B. Policy

1. Family Engagement Policy Review and Approval*
Jamie Atkinson motions to approve the Family Engagement Policy. Paul Cooper seconds. No discussion. Vote is unanimous and motion carries.

2. Authorization to submit the Title 1 Grant*
Margie Rackley motions to submit the Title 1 Grant. Paul Cooper seconds. No discussion. Vote is unanimous and motion carries.

3. Child Internet Protection Act Policy--Internet Safety Policy Approval*

Mark Franklin motions to approve Child Internet Protection Policy. Paul Cooper seconds. No discussion. Vote is unanimous and motion carries.

C. Development

XII. Adjourn*

Paul Cooper motions to adjourn. Margie Rackley seconds. No discussion. Vote is unanimous and motion carries. Meeting adjourned at 6:11pm.