



**Brevard Academy: A Challenge Foundation Academy**  
**Board of Directors Minutes**  
**Closed Session and Regular Meeting**

Meeting Location: Brevard Academy Music Room  
1110 Hendersonville Highway  
Pisgah Forest, NC 28768

Wednesday, February 9, 2022 – 5:30 p.m.

**Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

**Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

**Strategic Goals:**

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

*This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.*

**Closed Session, 5:00 p.m.**

- I. Closed Session\*
  - to prevent the disclosure of the board's position in the material terms of employment contracts.

**Regular Meeting, 5:30 p.m.**

*\*Requires Board Action*

**AGENDA:**

- I. Call to Order  
Meeting called to order at 5:03 pm. Members present are Jamie Atkinson, Ashley Baugher, Joel Malefyt, Myranda Nash, Mark Franklin.
- II. Pledge of Allegiance  
The basketball team led the Pledge of Allegiance.
- III. Chair's Remarks  
Myranda Nash opens the meeting by welcoming and thanking everyone for coming.
- IV. Approval of Agenda\*  
Mark Franklin motions to amend the agenda to include three new hires in the director's report and to move the April board meeting to April 20th. Joel Malefyt seconds. No discussion. Vote is unanimous.  
Mark Franklin motions to approve the agenda as amended. Joel Malefyt seconds. No discussion. Vote is unanimous.
- V. Approval of Meeting Minutes\*  
Joel Malefyt motions to approve minutes from last month's meetings. Ashley Baugher seconds. No discussion. Vote is unanimous.
- VI. Opportunity for Public Comment  
No public comment.
- VII. Mask Policy\*  
Jamie Atkinson motions to maintain current mask policy at BA. Ashley Baugher seconds. Mark Franklin opens discussion on how the board will vote moving forward. Ted Duncan discusses operating procedures from NCDPI. The current guidance mandates that if students are masked in the classroom, students are not required to

miss school. If students are in class and are not masked and not vaccinated, students will be required to miss school. Vote 3-1, motion carries.

VIII. Sarah Hankey- Blue Zones Brevard Presentation

Sarah Hankey gives brief overview of the foundation of Blue Zones.

Becoming a Blue Zone Worksite will place an emphasis on the well-being on teachers and staff at the school.

Ted Duncan and Sarah Hankey both believe that the approval process will be realistic.

Sarah discusses that the school is already fairly close to meeting all the check-points necessary. Governance Committee will discuss Blue Zone Policies around staff well-being moving forward.

Jamie Atkinson motion to refer Blue Zone Approval Plan to Governance Committee.

Mark Franklin seconds. No discussion. Vote is unanimous.

IX. Financial Update

- Budget projections are still on track with a healthy surplus even with the recent changes.

X. Director's Report

- Challenge Foundation Grant\*

Ashley Baugher motions to approve the application of the CF grant. Joel Malefyt seconds. Mark Franklin suggesting Tracey at CFP to ensure all is still set with grant requirements. Vote in unanimous, motion carries.

- Hirings

1. Stacy Gandolfo--Long-Term Sub
2. Nicole Gorry--Math Interventionist and Math 1
3. Lacrechia Bennett--Nurse Extender (PT)\*
4. Kimberly Buff--Reading Interventionist (PT)\* Pending References
5. Erin Huter--Math Tutoring (PT)\* Pending References

Jamie Atkinson motions to approve all five hirings. Joel Malefyt seconds. Vote in unanimous, motion carries.

- Dual Certification as a Blue Zone Employer\*

Jamie Atkinson motions to defer Blue Zone Certification to Governance committee. Joel Malefyt seconds. Vote in unanimous, motion carries.

- Enrichment Class\*

Mark Franklin makes the motion to change spanish to an enrichment class.

Ashley Baugher seconds. Vote in unanimous, motion carries.

XI. Committee Reports

- Facilities

- Arts Building execution update.
- SM&E sub-surface and soil testing proposal for approval\*

Joel Malefyt motions to move forward with soil testing. Ashley Baugher seconds. Vote in unanimous, motion carries.

- Brooks Engineering property line/setback/building seat survey proposal for approval\*

Joel Malefyt motions to move forward with property survey. Mark Franklin seconds. Vote in unanimous, motion carries.

- Tent structure for approval\*

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Joel Malefyt motions to move forward with the purchasing of a semi-permanent structure to replace damaged tent. Jamie Atkinson seconds. Vote in unanimous, motion carries.

XII. Governance

- Jamie Atkinson motions to change the April meeting from April 13th to April 20th to avoid spring break conflicts. Ashley Baugher seconds. No discussion. Vote in unanimous, motion carries.

XIII. Next Regular Meeting: 5:30 PM March 9, 2022

XIV. Adjourn\*

Mark Franklin motions to adjourn. Joel Malefyt seconds. Vote in unanimous, motion carries. Adjourned at 6:45 pm.

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