



Brevard Academy: A Challenge Foundation Academy

Board of Directors

MINUTES

Closed Session and Regular Meeting

Regular Meeting Location: Zoom Meeting (Meeting ID: 819 2235 6820

Password: 826200)

Wednesday, May 13, 2020 – 5:30 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Closed Session, 5:00pm

- I. Call to Order
- II. Closed Session:*
 - to prevent the disclosure of the board's position in (1) the negotiation of contracts for the acquisition of real property or (2) the material terms of employment contracts;
 - to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual employed or considered for employment with the school system;

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

- I. Call to Order
 - Members present: Adrienne Casteen, Amy Hertz, Lee Burgess, Mark Campanini, Mark Franklin, Myranda Nash
 - A quorum is present.
- II. Pledge of Allegiance
- III. Chair's remarks
- IV. Approval of Agenda*
 - Motion to approve made by Lee Burgess, seconded by Myranda Nash. Vote is unimus.
 - With Boss of the Toss removed from the agenda.
- V. Approval of Meeting Minutes:
 - April 8, 2020*
 - Motion made by Lee Burgess, seconded by Amy Hertz. Vote is unanimous.
- VI. Teacher Report- Jennifer Victory, Ready Math
 - Math team was created to select a new mathematics curriculum.
 - The team came up with a philosophy and 8 math practices. From these, they selected 4 focuses.
 1. Focus and Coherence
 - a) 3 times per year students take a diagnostic assessment
 - b) Explore allows a re-vist of prerequisites
 - c) Develop teaches new material
 - d) Refine allows for more practice or enrichment
 2. Rigor & Mathematical Practices

3. Alignment--allows alignment with state standards
4. Usability for Teachers and Students--this curriculum has ready instruction, toolkits for teachers

- The team anticipates the transition to Ready Math would be easy, especially for students.

VII. Opportunity for Public comment

- There is no public comment.

VIII. CFP report

- CFP Commitment Agreement*
 - Motion made to approve the agreement with CFP made by Myranda Nash, seconded by Lee Burgess. Vote is unanimous.

IX. Financial update

- Budget Review
- 2020-2021 Budget*
 - Lee Burgess moves to approve the 20-21 year budget that has been presented to the board, seconded by Myranda Nash.
 - Vote is unanimous.
- USDA Update
 - USDA required Accounts*
 - Loan reserve account and asset account are needed for the loan.
 - Motion to open these accounts with Entegra Bank made by Lee Burgess, seconded by Myranda Nash.
 - Vote is unanimous.
 - All the paperwork for the loan has been submitted and we should have a closing date soon.

X. Director's report--APPENDIX A

- 8th Grade Recognition
 - Brevard Academy would like to recognize and congratulate the following 8th grade graduates: Gabriel Abarca, Graham Banks, Randy Bartles, Devon Basting, Elijah Branks, Kylie Brown, Andrew Burkett, Jeremy Bush, Kileigh Carambot, Logan Casteen, Selah Cleveland, Christopher Groves, Owen Hardin, Zoe Hebb, Landon Holland, Tristan Jaegle, Alex Jones, Daniel Jones, Bryce Linden, Martin Luker, Rhema Miles, Gavin Nelkie, Constanza Osteen, Gatlin Owen, Arlis Pearson, Han Pham, Robert Powell, Caleb Pressley, Marina Simpson, Eliu Soto, Serrano Devynleigh Spalding, Patrisha Summey, Gaines Townsend, Brian Tyras, Samarah Wanamaker, Trinity Wilbanks, and James Woodson.
- Distance Learning Update
 - Great response by students!
- Remote Learning Opportunities--Calendar Amendment*
 - We have to add 5 remote learning days. Proposal is located in the Director's Report in the appendix.
 - Motion to approve addition of these days made by Lee Burgess, seconded by Myranda Nash.
 - Discussed if jumpstart days would be voluntary or for selected students.
 - Vote to approve is unanimous.
- Spring Parent Survey
 - 151 responses
- Removing Compass*
 - Motion to remove Compass made by Mark Franklin and seconded by Lee Burgess.
 - Vote to approve is unanimous.
- Ready Math Program*
 - Motion to accept Ready Math made by Myranda Nash, seconded by Amy Hertz.
 - Vote is unanimous.
- Existing Contract Review*
 - Acadia Grant Writing

- Acadia PowerSchool Services
- Charter Success Partners Financial Services
- Foodease
- Muddy Sneakers
- Square Nine Digital Storage
- Motion to approve all contracts above other than Acadia PowerSchool Services made by Lee Burgess, seconded by Amy Hertz.
- Vote to approve is unanimous.
- New Contract Review*
 - Flyer Connect
 1. This is an app that allows communication and will allow for the many platforms currently used to be used by this one platform. This will also let parents update their information and opt into relevant communications. Families can also select the language that the communications are delivered in.
 2. Motion to approve made by Lee Burgess and seconded by Myranda Nash. Vote to approve is unanimous.
 - Employee Assistance Program
 1. This allows employees to have six visits.
 2. Motion to approve by Myranda Nash, seconded by Mark Franklin. Vote to approve is unanimous.

XI. Committee Reports

- Facilities
 - Horizon Heating and Air Contract Renewal*
 - Motion to approve made by Lee Burgess, seconded by Mark Franklin.
 - Vote to approve is unanimous.
- Development (Fundraising, Grants and Public Outreach)
 - Boss of Toss Fall Date*
 - Tabled until a later date.
- Long Range Planning and Visioning
- Governance (Board Development)
 - Open for Applications
- Governance (Policies and Procedures)
 - Policies for first read
 - 4020 EXCEPTIONAL CHILDREN CONFIDENTIAL FILE DISCARD POLICY

XII. Next Regular Meeting

- Wednesday, June 3, 2020, Brevard Academy Campus, 5:30pm

XIV. Adjourn*

- Motion to adjourn the meeting made by Myranda Nash, seconded by Lee Burgess at 6:35 p.m. Vote is unanimous.

**Brevard Academy
School Directors Board Report for May 2020**

Teacher Spotlight---Jennifer Victory, 2nd Grade--Ready Math Curriculum

Good News/Staff Spotlights

- **Cathy Gary Recognition**--Cathy Gary has received a 2019 NC Governor's Volunteer Service Award! I appreciate the time you invested in acknowledging Cathy's contributions to the community. Your nomination was one of eight that Transylvania County submitted to the state for outstanding groups or individuals this year. All eight were selected for the Governor's Volunteer Service Award by a statewide panel, an outstanding achievement!
- **OCS Western Regional Huddle**--The Office of Charter Schools is holding the Western Regional Huddle at BA.
- **8th Grade Recognition**
- **Parent and Teacher Recognition**
- **SRO Appreciation Week**

Enrollment

2019-2020 ADM: 425

Highest ADM: 430

Current ADA: 411

Grade Level	Current Enrollment	Confirmed New Applicants for Fall 2020 Confirmed/Slots	Waitlist Applications
Kindergarten	47	40/40	23
1st Grade	49	0/0	8
2nd Grade	46	3/3	6
3rd Grade	45	3/3	5
4th Grade	52	4/4	9
5th Grade	48	0/0	7
6th Grade	48	0/0	10

7th Grade	39	0/0	2
8th Grade	37	3/4	0
Total	411	53/54	70

The current number of EC students K-8: 47 (December Headcount)--11%
Total number of AIG students 3-8: 74 (Fall 2019 Headcount)--27%

Application Comparison

- March 2017--99
- March 2018--74
- March 2019--137
- April 2019--76

Climate and Culture

We have less than 1% of our students not completing work in the Distance Learning Platforms.

Suspension Report

NA

Briefings

COVID-19

- Re-Opening Planning--I have several different staff members working through questions that arise with a re-opening plan. We have a plan for review in the work folder.
- NC DPI is adding 5 remote learning days to the calendar. These can be done at the school's discretion.
 - Proposal--Jumpstart Week July 27-July 31--Jumpstart Week (Remote Options for K-8 and In-Person option for Kindergarten). This would be a stipend position.
 - Teacher Workdays on the calendar will become remote learning days for students. Instructional Assistants will be in charge of monitoring these days.I would like to add 5 days of remote learning

Strategic Goal 1--We are in the midst of assessing how our Distance Learning Program has gone. We have had excellent participation and feedback from parents.

Parent Survey

- I will include a print out in the work folder.
- The full summary of responses can be accessed [here](#).

Hirings for Approval

- NA

Resignations/Non-Renewals/Terminations

- Resignation--NA

Compliance and DPI Oversight

- NA

Requests/Discussions/Action Items/Work Session

- Capital Expenditures
- ACCESS Timeline
- We are gathering insurance quotes for review in June.
- We are reviewing new website platforms for 2020-2021.
- Virtual Option for Families.

Immediate Action Needed

- Math Curriculum Adoption (Ready Math/i-Ready)*
- Dropping Compass*
- Removing Compass*
- Ready Math Program*
- Existing Contract Review*
 - Acadia Grant Writing
 - Acadia PowerSchool Services
 - Charter Success Partners Financial Services
 - Foodease
 - Muddy Sneakers
 - Square Nine Digital Storage
- New Contract Review*
 - Flyer Connect
 - Employee Assistance Program

Closed Session

- Personnel Assignments for 2020-2021

*Requires BOD action