



# Brevard Academy: A Challenge Foundation Academy

## Board of Directors

### AGENDA

#### Annual Retreat Meeting

Meeting Location: Brevard College IT Lab

**Friday, July 9, 2021 – 9 a.m.**

#### **Mission:**

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

#### **Vision:**

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

#### **Strategic Goals:**

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

*This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*

Members present: Jamie Atkinson, Myranda Nash, Mark Franklin, Lee Burgess, Mark Campanini, Adrienne Casteen, Joel Malefyt

#### **AGENDA:**

#### **I. Welcome & Ice Breaker**

- Annual Paperwork
  - Mark and Myranda will schedule a goal setting meeting with Ryan in September
  - Annual Commitment letter and conflict of Interest forms signed
- Training Jeopardy

#### **II. Strategic Plan Review**

- Jamie Atkinson will create a living editable document to assist with evaluation and accountability against the strategic plan.
- Adrienne Casteen will meet with Ryan Hinkleman to update positions and specific wording with a strategic plan.

#### **III. Facilities**

- Engaging with two different contracting companies on the construction of the new arts building.
  - Currently waiting on conceptual designs to assist with pricing structure
- Joel Malefyt developed a RACI matrix to assist with the breakdown of responsibilities during the process of the new building construction.

#### **IV. Finance**

- The board will need to decide how much cash we are willing to front on the new arts building- keeping in mind that there are cash on hand policies that need to be met at various points in time.
- Lee Burgess has been discussing loan amount and options vs the pros/cons of paying cash for the building.

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## V. Board Discussions

- 2020-2021 Spring Survey Review
  - Survey was reviewed and discussed any changes that may need to take place.
  - Ryan Hinkleman discusses a school communication plan that will be rolled out with teachers in the fall.
- 2021-2022 Board Annual Goals
  - Committee Goals and Planning
    - Development
      - Continue conversations around building PTO.
      - Goal of \$20,000 for FY 2021-2022.
    - Governance
      - Board on Track
        - Jamie Atkinson will schedule a demo.
    - Board Member Recruitment
      - Consider the recruitment of parents
      - Consider recruiting to get board back up to 9 members
      - Getting folks on committees to help recruit individuals with the right fit
        - Consider individuals that have fundraising experience

## VI. Director's Considerations