



Brevard Academy: A Challenge Foundation Academy
Board of Directors
AGENDA

Work Session and Regular Meeting

Regular Meeting Location: Zoom Meeting

<https://us02web.zoom.us/j/81801677132>

(Meeting ID: 818 0167 7132)

Wednesday, August 18th, 2021 – **5:30 p.m.**

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel
4. Use resources effectively & be fiscally responsible
5. Engage our communities

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Closed Session, 5:00pm

- I. Call to Order
- II. Closed Session:*

to prevent the disclosure of the board's position in (1) the negotiation of contracts for the acquisition of real property or (2) the material terms of employment contracts;

Regular Meeting, 5:30 p.m.

**Requires Board Action*

Minutes:

- I. Call to Order

Meeting called to order at 5:33 pm.

Members present: Jamie Atkinson, Joel Malefyt, Myranda Nash, Lee Burgess, Adrienne Casteen, Mark Franklin, Mark Campanini

- II. Pledge of Allegiance

- III. Chair's remarks

Mark Campanini thanked everyone and shared his gratitude for all the support when his mother passed this summer.

- IV. Approval of Agenda*

Joel Malefyt motions to amend the agenda to add ice machine under facilities and it will require board action. Myranda Nash seconds. Vote is unanimous, motion carries.

Joel Malefyt motions to approve the amended agenda. Adrienne Casteen seconds. Vote is unanimous, motion carries.

- V. Approval of Meeting Minutes*

Lee Burgess motions to approve the amended agenda. Myranda Nash seconds. Vote is unanimous, motion carries.

- VI. Opportunity for Public Comment

Erin Brewton reads several public comments on masking.

Several community members present their opinions on masking vs non-masking.

- VII. Mask Policy*

Nurse Jelley presented procedures on quarantine requirements. Nurse Jelley acknowledged the public comment question and clarified that she can and does test individuals who are experiencing COVID19 symptoms.

Students who test positive are required to stay home for 10 days from the onset of symptoms or the positive test, whichever is first.
If someone is a close contact, they can return after 7 days as long as there is a negative test and no symptoms.
If kids are properly masked, and come in contact with someone who tests positive, only the individual who is positive will have to be quarantined. If there is a situation where someone is not properly masked, both individuals will need to quarantine.
No motion is made to amend the mask requirements. In the absence of a motion the mask requirements will continue within the school.

VIII. Financial update

MTD/YTD Revenue: \$290,828.84

MTD/YTD Expenses: \$351,084.42

MTD/YTD Deficit: \$60,255.58

Projected Surplus: \$132,928.77

Waiting on the 20-day AMD that will impact funding.

IX. Amended Strategic Plan*

Adrienne Casteen motions to approve the amended agenda. Joel Malefyt seconds. Vote is unanimous, motion carries.

X. Director's report *see below

A. Transportation /Athletics/Student Life Update

B. Enrollment Update

C. Family Handbook*

Myranda Nash motions to approve the handbook. Adrienne Casteen seconds. Vote is unanimous, motion carries.

D. School Mental Health Plan*

Adrienne Casteen motions to approve the mental health plan. Joel Malefyt seconds. Vote is unanimous, motion carries.

E. Insurance Renewal with Insurance People*

Mark Franklin motions to approve insurance renewal. Lee Burgess seconds. Vote is unanimous, motion carries.

F. WNC Soccer Officials Association Contract*

Myranda Nash motions to approve the contract. Lee Burgess seconds. Vote is unanimous, motion carries.

G. Psychologist Services Contract*

Adrienne Casteen motions to approve the contract. Mark Franklin seconds. Vote is unanimous, motion carries.

H. Hirings for Approval*

Lee Burgess motions to approve the contract of Jennifer Iden- FT kindergarten assistant., Myranda Nash second. Vote is unanimous, motion carries.

Mark Franklin motions to approve the contract of Jenny VanDyke. Lee Burgess seconds. Vote is unanimous, motion carries

XI. Committee Reports

A. Facility Updates

1. Ice Machine*

Mark Franklin motions to approve the purchase of the ice machine as the quote states. Lee Burgess seconds. Vote is unanimous, motion carries.

Joel Malefyt stated that we have received a final quote and a design that needs to be reviewed. Being sure to look at the table comparing quotes between contracting companies.

XII. Next Regular Meeting: 5:30 PM September 8, 2021

XIII. Adjourn*

Myranda Nash motions to adjourn. Lee Burgess seconds. Vote is unanimous, motion carries. Meeting ends at 7:11 pm.

Brevard Academy
School Director's Monthly Board Report for August 2021

To: Board Members

From: Ryan Hinkleman, School Director

Date: August 18, 2021

Staff Spotlight—

- Transportation Update- Anthony Johnson
- Athletic Director- Garret Feimstein
- School Counseling- Megan Monk Stacey Seefeldt

Good News:

- Welcome Back Gatherings for Staff
 - Staff Lunch
 - Staff Get Together
- Open House
- Excellent first three days last week for students
- School Based Support Teams in Place
 - School Improvement Team
 - Instructional Support Team
- Fully staffed in teaching positions
- Pisgah Health Foundation Grant
- Brevard Rotary Grant

Enrollment/Attendance

2021-2022

Highest ADM: 413

PMR 1: 413

Current ADA: 413

Updated on 08.17.21

Current Enrollment

Grade	Confirmed Enrollment/ Actual Current Class Sizes	Enrollment + Pending Enrollment	Waitlist
K	46	46	33
1st	50	50	4
2nd	50	50	0
3rd	44	47	0
4th	50	50	12
5th	45	45	0
6th	43	43	0
7th	46	46	0
8th	38	38	0
Totals	412	415	47

We budgeted for 420 students.

The current number of Students Receiving EC services: 56 (13)%

Total number students receiving AIG services: 3-8: 71 (17%)

Students and Staff Attendance (as of 08/12/21)

Month	Staff Attendance	Students Attending	Students on Time	Average ODRs/Month	Bullying/Harassment Reports
August	97%	98%	99%	0	0
September					
October					
November					
December					
January					
February					
March					
April					
May					
Average	97%	98%	99%		

Behavior

Suspension Report: (as of 08/12/21)

Month	In-School Suspensions # students/# of days	Out of School Suspensions # students/# of days
August	0	0
September		
October		

November		
December		
January		
February		
March		
April		
May		

Academics

Key Indicators for Success

Percentage of students reading at or above grade level—Benchmark Date: 08/24/21

Percentage of students performing mathematics at or above grade in math—Benchmark Date: 08/26/21

Percentage of middle school students (5th-8th) involved in extracurricular activities-TBD

After-School Total Enrollments--75 Registered Students

The number of Bullying/Harassment Reports YTD—0

Social-Emotional

School Culture

Goals for surveys, attendance for events, number of events

Family Engagement:

- Dad's Night September 3rd

Staff Experience:

- Brevard Rotary Grant

Student Experience:

- Ident-a-Kid on Campus (Aug 18)
- Fall Pictures (Aug 31)
- Facebook Live Questions (Wed)

Actions in progress, including PD

- PD on Student Portfolios Aug 24th
- Beginning Teacher meeting August 19th
- PD on Data September 1st
- Vertical Planning begins September 2nd

Briefings--[Board Action Calendar](#)

Transportation Briefing

- Routes
- Buses
- Needs

Items in Review Work Folder

- Construction Mass Study Reports
 - Cooper
 - First Victory
- Ice Machine Estimate
- Strategic Plan Revisions
 - Add iReady Diagnostic in place of MAP
 - Add Assistant Director in place of Dean of Students
- Job Descriptions
 - Speech/Language
 - English Language Learner
 - Manage of Transportation of Vehicle Maintenance
- Dress Policy
 - Consider laxing dress code in an effort to encourage outdoor instruction and thus give students mask breaks

Compliance and DPI Oversight (Performance Framework and Federal Programs)

- Staff List Update (in review Folder)
- Current Teacher Licensure Percentage

Requests/Discussions for Work Session

-

Immediate Action Needed (Supporting Documentation in Monthly Work Folder)

- Changes to Family Handbook*
 - added multiple links that take parents to the website, etc.
 - p. 3 Updated IDEA
 - p. 4 added suggested areas for PTO
 - p. 6 new grading policy added
 - p. 8 increase in lunch price (pending board approval)
- Insurance Renewal with Insurance People*
- School Mental Health Improvement Plan*
- Psychologist Contract*
- WNC Soccer Officials Association Contract*

Resignations/Non-Renewals/Terminations

- Resignations---1
 - Jennifer Hilbert
- Retirements--0
- Non-Renewals--0
- Terminations--0

Hirings for Approval*

- Jennifer Iden (Full Time Kindergarten Assistant)*
- Jennifer VanDyke (Fourth Grade Teacher)*

*Requires BOD Approval