



Brevard Academy: A Challenge Foundation Academy

Board of Directors

AGENDA

Work Session and Regular Meeting

Regular Meeting Location: Zoom Meeting

(Meeting ID: 865 2734 3268 Password: 868328)

Wednesday, May 12, 2021 – 5:00 p.m.

Mission:

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

Vision:

Brevard Academy: A Challenge Foundation Academy (BA-CFA) a K-8 public charter school develops and encourages motivated, intellectually curious students who are skilled in critical thinking, individual expression and problem-solving. From their diverse backgrounds, students accept our challenge to pursue personal and academic excellence. Through this pursuit, they become confident members of their community who lead by serving others.

Strategic Goals:

1. Ensure Academic Success for every Student
2. Provide effective & innovative learning environments
3. Recruit, hire & retain highly effective personnel

This meeting is a meeting of the BA-CFA Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

Work Session, 5:00 pm

Work sessions are for discussion and training only. No formal actions are taken in work sessions. The Brevard Academy-CFA board will never vote on a motion while it is in a work session. If the board wants to adopt a motion after discussing it in a work session, it will be presented in an open public business meeting.

Regular Meeting, 5:30 p.m.

**Requires Board Action*

AGENDA:

I. Call to Order
Meeting called to order at 5:30 pm.

II. Pledge of Allegiance

III. Chair's remarks

IV. Approval of Agenda*
Myranda motions to amend agenda by adding Director expense line to budget*, Amend budget to reflect EOY Projections*, FY2020 990 approval under finance update, and add roof ladder under facilities update. Jamie seconds. Motion passes unanimously.

Myranda motions to approve amended agenda. Joel seconds. Motion passes unanimously.

V. Approval of Meeting Minutes*
Adrienne motions to approve meeting minutes. Lee seconds. Motion passes unanimously.

VI. PTO Report--Lyndsay West
PTO has raised around \$6,000 this year! Held teacher appreciation events and hosted 8th grade dance. PTO is looking to do more events next year and working with coaches to increase school spirit. Looking to auction donated peach trees for the campus. Idea of community color run!

- 4. Use resources effectively & be fiscally responsible
- 5. Engage our communities

VII. Opportunity for Public Comment
No public comments.

VIII. CFP Report
No major updates.

IX. Financial update
MTD Revenue: \$438,960.85
YTD Revenue: \$4,098,483.07

MTD Expenses: \$324,328.81
YTD Expenses: \$3,461,544.48

Period surplus: \$114,632.04
YTD surplus: \$636,938.59

EOY projected surplus: \$385,204.55

- Budget for 2021-2022*

Finance Committee is making a motion to approve budget, Adrienne seconds. Motion passes unanimously.

- Director expense line to budget*

Finance Committee is making a motion to add line to budget, Miranda seconds. Motion passes unanimously.

- Amend budget to reflect EOY Projections*

Finance Committee is making a motion to amend budget to reflect EOY, Adrienne seconds. Motion passes unanimously.

- FY2020 990 approval*

Finance Committee is making a motion to approve 990 form, Adrienne seconds. Motion passes unanimously.

X. Director's report

- Last day of 2020-2021 School Year, May 27, 11:30 Dismissal*

Lee motions to amend last day of school to 5/27 at 11:30 am. Miranda seconds. Motion passes unanimously.

See below for director report.

XI. Committee Reports

- Facilities

- Storage Room Conversion*

Facilities Committee is making a motion to convert storage room to teaching space, Adrienne seconds. Motion passes unanimously.

- EC Room Modifications*

Facilities Committee is making a motion to modify EC room by adding an additional access point and installing a semi-permanent divider, Lee seconds. Lee clarifies on if this was an operational expense, it would come from the 21-22 budget. Motion passes unanimously.

- Outside Strobes*

Facilities Committee is making a motion to add fire strobes to the exterior of the building, Adrienne seconds. Motion passes unanimously.

- Work Truck*

Facilities Committee is making a motion to begin the search of purchasing a school vehicle for the upkeep of grounds, Lee seconds. Motion passes unanimously.

- Roof ladder*

Facilities Committee is making a motion to add a roof ladder in order to safely access various parts of the roof with recent quote, Adrienne seconds. Motion passes unanimously.

- Governance

- Addition of Bus License to Job Descriptions

It is becoming increasingly difficult to find and retain folks who have their CDL. Moving forward the recommendation is to add a CDL requirement to all custodial staff and to coaches.

- Insurance Contract Renewal*
Myranda seconds
 - Finalize policies for Blue Zones*
 - Myranda seconds
 - Finalize Math 1 policy*
 - Lee seconds
 - Acadia Contract Renewal*
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- Adrienne seconds. Make a note to add discuss Acadia renewal contract to board action calendar.

XII. Next Regular Meeting

- Wednesday, June 9, 2021, 5:30 pm

Noted that this is our annual meeting. We will need to vote and set schedule for next year.

XIII. Adjourn*

Adrienne motions to adjourn. Lee seconds. Motion passes unanimously.

**Brevard Academy
School Director's Board Report for May 2021**

Staff Spotlight--Lyndsay West--PTO Chair

Good News:

- 7 staff members have been nominated for Rock Star Status by our community. Nominations are being collected by the NCAPCS [here](#).
- Our DARE program for 5th grade has concluded.
- Our Comedy Club will be featured on WNC Public Radio.
- Our 6th Grade was honored with several awards at the County Democracy Project celebration:

- **Overall Individual 1st Place** Kinley Stubbs Project BA#23 Protect Animals
- **Overall Group 1st Place:** Dan Burkett, James Hicks, Adam Banks, & Graham Rainey BA#20 Ways to Make your Voice Heard Slideshow
- **Brevard Academy:**
- Individual 1st Place: Ella Monk Project #7 "Be Heard" Board Game
- Individual 2nd Place: Micah Lee Project #15 Abraham & Martin Artwork
- Individual 3rd Place: Valentina Martinez Project #19 Dear Young Americans Speech
- Group 1st Place: Jude Fowler & Cora Bankert Project #4 Forest Friends Display
- Group 2nd Place: June Coykendall, Hazel Friedman, Braden Boswell, & Taylor Baltrusaitis Project #17 Issue in Democracy Podcast
- Group 3rd Place: Weston Arant, Witt Dalton, Kevin Gaspar, & Rui Wang Project #1 Mock Debate on Democracy
- Group 3rd Place: Liliana Jenkins & Chloe Embry Project #18 The MASK slideshow

COVID Update

- NCDHHS has updated their guidance for schools.
 - Masks are recommended while outside, but no longer required.

[Dashboard Tracker](#)

Enrollment

2020-2021

Highest ADM: 419

PMR 1: 419

Current ADA: 376

Updated on 5.4.21

Grade	Hybrid	Distance	Total	Confirmed Enrollments	Waitlist
K	38	1	39	44	32
1st	36	2	38	10	11
2nd	37	5	42	14	5
3rd	43	1	45	8	8
4th	41	5	46	3	20
5th	40	4	46	4	11
6th	43	3	46	5	17
7th	39	3	41	2	8
8th	31	2	33	5	1
Totals	350	26	376	92	113

We budgeted for 420 students.

The current number of EC students K-8: 44 (14 Speech only) 11%

Total number of AIG students 3-8: 71 (Fall 2020 Headcount) 26%

Students and Staff Attendance

Month	Staff Attendance	Students Attending	Students on Time	ODRs/Month	Bullying/Harassment Reports
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August	100%	99%	99%	1	0
September	97%	94%	99%	7	0
October	97%	91%	99%	2	0
November	97%	92%	99%	3	0
December	96%	88%	97%	3	0
January	94%	92%	98%	2	1
February	95%	92%	98%	4	1
March	96%	91%	98%	3	0
April	94%	93%	96%	7	0
May					
Average	96%	92%	98%	3	0.2

Key Indicators for Success

Percentage of students reading at or above grade level—81% (Fall MAP), 72% (Winter MAP), 72% (3rd-8th Grade Spring).

Percentage of students performing mathematics at or above grade in math—71% (Fall MAP), 62% (Winter MAP), 56% (Spring 3rd-8th iReady/MAP)

Percentage of middle school students (5th-8th) involved in extracurricular activities--37%.

The number of Bullying/Harassment Reports YTD—2.

Suspension Report

Month	In-School Suspensions # students/# of days	Out of School Suspensions # students/# of days
May		
April	1/1	4/4
March	1/1	1/1
February	0/0	4/8
January	0/0	1/1
December	0/0	2/4
November	1/1	2/2
October	2/2	1/1
September	1/1	1/1

August	0/0	0/0
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Briefings--[Board Action Calendar](#)

Strategic Plan Goals are in the Work Folder

**3-8 Grade Benchmarking Results
Winter 2021**

Grade Level	Reading		Percentage	iReady Math		Percentage
	at GL	Not at GL	at GL	at GL	Not at GL	at GL
3	32	14	70%	25	23	52%
4	34	13	72%	26	22	54%
5	35	12	74%	*22	26	46%
6	31	14	69%	24	24	50%
7	38	7	84%	22	21	51%
8	26	7	79%	22	11	67%
GL=Grade Level						

*Larger % of EC students

SPRING 2021

Grade Level	Reading		Percentage	iReady Math		Percentage
	at GL	Not at GL	at GL	at GL	Not at GL	at GL
3*	30	16	65%	28	18	61%
4	36	11	77%	26	19	57%
5	30	15	67%	24	22	52%
6	30	15	68%	26	20	57%
7	33	10	77%	18	23	44%
8	26	6	81%	21	11	66%
GL=Grade Level						

*100% of Ms. Kelly's class made some growth

Items in Review Work Folder

- Updated Employee Handbook
- Updated Employment Agreement (first read)

Compliance and DPI Oversight

- EOG Reading scores will be delayed until August 2021.
- SRO Grant Reporting has been completed.
- Our School Report Review Period has ended

Requests/Discussions for Work Session

- Science Standards Grading Discussion (Core Knowledge or NCSS)--Being discussed with School Improvement Team

Immediate Action Needed (Supporting Documentation in Monthly Work Folder)

- Insurance Contract Renewal*
- Finalize policies for Blue Zones*
- Finalize Math 1 policy*
- Budget for 2021-2022*
- Acadia Contract Renewal*
- Last day of 2020-2021 School Year, May 27, 11:30 Dismissal*

Resignations/Non-Renewals/Terminations

- Resignations---1 (end of year)
- Retirements--0
- Non-Renewals--0
- Terminations--1

Hirings for Approval

- NA

*Requires BOD action