

BREVARD ACADEMY: CFA BOARD OF DIRECTORS REGULAR MEETING

Meeting Location: BA-CFA Campus (Music Room)

Wednesday, May 8, 2019 – 5:00 p.m.

The Mission of Brevard Academy is to prepare its students to achieve academic excellence through the Core Knowledge Sequence. Through a partnership involving students, teachers, and parents the school strives to create citizens with strong moral character and active intellectual inquiry.

AGENDA:

- I. Welcome, Pledge of Allegiance
- II. Attendance: Amy Hertz, Julie Gaston, Nick Isoue, Adrienne Casteen, Lee Burgess, Jim Bishop, Mark Campinini. A quorum was present.
- III. Chair's remarks – D.A.R.E graduation was excellent. Teacher appreciation week and next week is the SRO program.
- IV. Approval of Agenda* Jim Bishop moves to approve the agenda and Nick Isoue seconds. Approved.
- V. Approval of April 10, 2019 regular meeting minutes* Nick Isoue motions to approve and Jim Bishop seconds. Approved.
- VI. Approval of April 15, 2019 special meeting minutes* Jim and Mark seconds. Approved
- VII. Teacher report- AIG Program, Crystal Holland Middle School. 8th grade designed projects with the following outline: Collaboration with peers to design the project, design a rubric to evaluate the effort and complete the project by the end of the year. This project took the full year. This was a fully student lead project and they voted and collaborated with each other. They even designed a work log to track hours to avoid procrastination. Presentations are scheduled for Thursday May 23rd at 5:00pm. Bode Kicklighter, Meridee Toler, and Rachel Wiener presented a sneak peak at their project.
- VIII. Opportunity for Public comment
 - Aimee Bush suggesting that the white sock policy be open to striped socks. It is very difficult to find all white socks now.
- IX. PTO update

Financial Update

- See PTO Finance statement for April. The balance includes funds for Middle school budget, and Field trips funds remaining.

Past & Ongoing Events/Committees

- We made just over \$3000 in Scholastic bucks which the teachers can use for classroom libraries and magazines.
- This past week Trudy Pierron planned a great Volunteer appreciation breakfast for all volunteers, including PTO.

Upcoming Events

- In May we are already in the midst of Teacher Appreciation week. We have had a breakfast, salad bar lunch and 2 days of chair massage for staff, all supported by parents and PTO. We will also have volunteers to help cover lunch on Friday so staff can have a luncheon and Kona Ice!
- Members of the PTO have helped with putting today the donations and baskets for the Board fundraiser and Silent Auction. We are highlighting the auction on Social media also.
- We gave our May Golden Leaf award to Robin Bolt, TA from 1st grade. We will try to have one more before the school year ends. We also had our last staff meeting supported by Kindergarten with a Cinco de Mayo theme and nacho bar. What a great way to appreciate our staff!
- The PTO will also help with Field day popsicles and Graduation reception, which will be our last events this year.

X. Team CFA report

Team CFA is growing and opening more and more schools. The most recent is Carolina Charter School.

XI. Financial update

- Transition update, Charter Success Partners

* Requires Board action

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- PEX Agreement* It works like a credit card and does not cost the school anything. Nick Isoue and Amy Hertz seconds. Approved.
- Petway Mills & Pearson Audit Contract Amendment 2018* Nick Isoue makes a motion to approve, Lee Burgess seconds. Approved.
- Petway Mills & Pearson Audit Contract for 2019* Nick Isoue makes a motion to approve, Julie Gaston seconds. Approved.
- Budget for 2019/2020 school year* Nick Isoue makes a motion to approve the 2019/2020 budget, Lee Burgess seconds. Approved.

XII. Director's report

Teacher Spotlight--Crystal Holland, Middle School AIG

Good News

- Robin Bolt won our Golden Leaf.
- We hosted our volunteers for a volunteer breakfast.
- Our 8th-grade trip and band trip were big successes.
- Our Travel Band won bronze at the Southern Star Music Festival.
- Our 5th graders graduated DARE on May 7, 2019

Enrollment

2017-2018 ADM: 381

Allowed 2018-2019 ADM: 450

Highest ADM: 411

Current ADA: 383

Grade Level	Projected Enrollment	Returning/New	Wait List
Kindergarten	48	4/44	11
1st Grade	48	45/3	11
2nd Grade	48	46/2	9
3rd Grade	48	43/5	9
4th Grade	48	47/1	8
5th Grade	44	43/1	11
6th Grade	51	51/0	19
7th Grade	42	41/1	3
8th Grade	42	39/3	0

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Total	419	419	81
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Withdrawn students since August 15, 2018: 29 or about 7% of the student body. Our goal is to keep withdrawals under 8% for the year.

Our goal is to have a waitlist of 25% of student enrollment following the lottery. We currently are at 18%. Our goal is to have 105 students on the waitlist by August 1.

Climate and Culture

Month	% Students Attending	% Student on Time	% Staff Attendance	ODRs
March	95%	96%	94%	10
February	89%	98%	90%	17
January	94%	97%	97%	4
December	92%	97%	90%	1
November	94%	98%	94%	18
October	94%	97%	96%	15
September	96%	97%	96%	3
August	99%	98%	98%	3
Averages	94%	97%	94%	8.9

ODRs=Office Discipline Referrals

Suspension Report

Month	In School Suspensions # students/# of days	Out of School Suspensions # students/# of days
April	3/3	0/0
March	1/1	0/0
February	0/0	0/0

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January	0/0	0/0
December	0/0	0/0
November	1/2	1/3
October	1/3	0/0
September	1/1	0/0
August	0	0/0

Goals

1. Student Goals
 - a. Student attendance 95% or better with 98% on time.
 - b. Fewer than 10 ODRs each week.
2. Parent Goals
 - a. Positive parent response on 95% of our survey questions.
 - b. 50% parent response rate on surveys.
3. Staff Goals
 - a. Improvement in areas of Teacher Working Conditions Survey
 - i. Better protection of Instructional Time
 - ii. Clarification on Student Behavior Expectations
 - iii. Stronger Community Support

Data Sources/Progress

1. Student Goals
 - a. Climate data (see above)
2. Parent Goals
 - a. Positive parent response on 95% of our survey questions.
 - b. 50% parent response rate on surveys.
3. Staff Goals
 - a. Improvement in areas of Teacher Working Conditions Survey
 - i. Better protection of Instructional Time
 - ii. Clarification on Student Behavior Expectations
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Briefings

Academics

*****TED CAN YOU INPUT THE CHARTS???*****

[Projected EOG Proficiency](#)

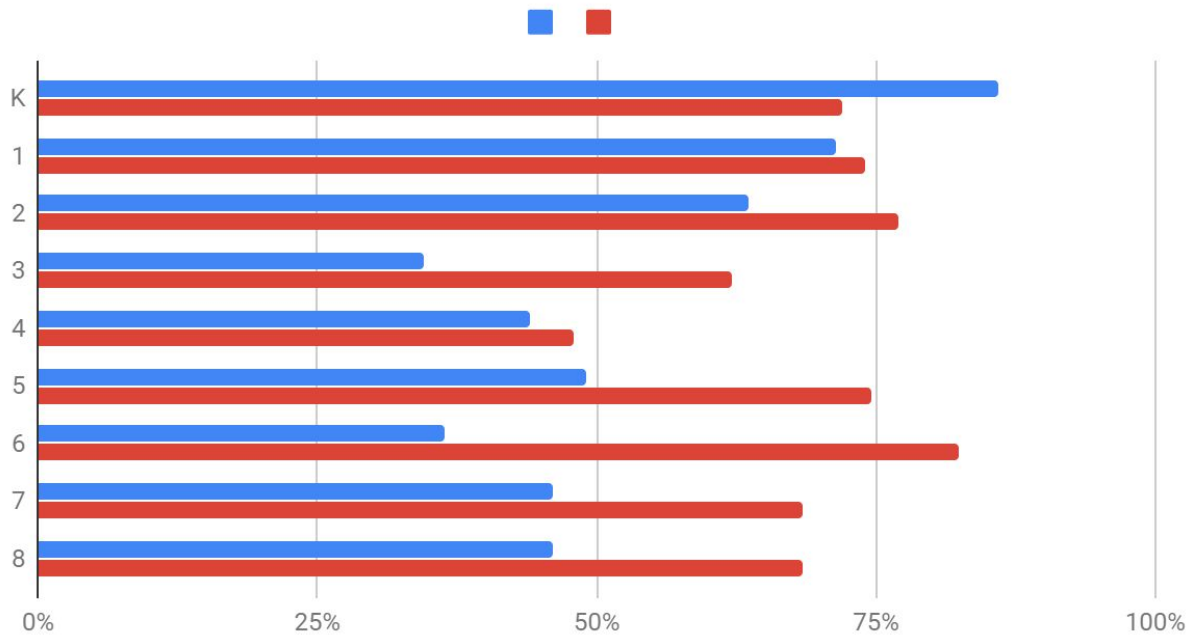
[MAP Comparisons](#)

In the charts below, use the following legend.

2018

2019

Reading Growth 2018 vs 2019



* Requires Board action

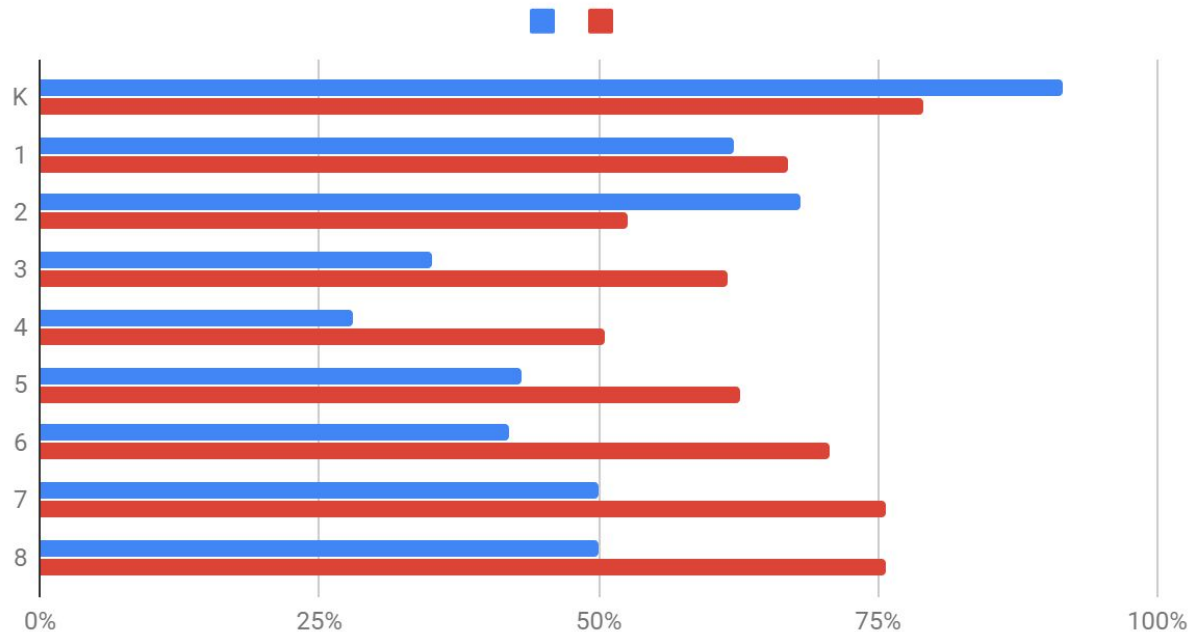
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Math Growth 2018 vs. 2018



We have met or made significant progress on 3 of our 5 goals.

Hirings

- none

Resignations

- none

Compliance and DPI Oversight

- State report cards have been released and are available on our website. We will send out a snapshot postcard in order to meet Title 1 requirements.

Requests/Action Needed

- Sharp Contract Amendment*
- Employee Contract Structure Change*
- Position creation, Communications Coordinator, Elementary PE Teacher*

* Requires Board action

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Closed Session

- Personnel

*Requires BOD action

- Parent Survey Results
- School Improvement Plan Update
- Sharp Contract Amendment* Nick Isoue makes a motion to approve and Lee Burgess seconds. Approved.
- Employee Contract Structure Change* Nick Isoue makes a motion to approve, Amy Hertz seconds. Approved.
- Position creation, Communications Coordinator, Elementary PE Teacher* Julie Gaston makes a motion to approve, Nick Isoue seconds. Approved.

XIII. Committee Reports

- Facilities
 - Unifirst Contract, Mop/Mat Cleaning* \$1200 per year Lee Burgess makes a motion to approve, Nick Isoue seconds. Approved.
- Development (Fundraising and Public Outreach)
 - Annual Event Update
 - Saturday at high noon we will begin our Boss of the Toss Cornhole Tournament.
- Long Range Planning and Visioning
 - Board Retreat on July 29, 2019 at Earthshine
- Governance (Board Development)
 - June Module Board Evaluation
 - Board Evaluation
 - Open for BOD Applications
- Governance (Policies and Procedures)
 - Policies for approval*
 - 8020 BASIS OF ACCOUNTING Amy Hertz makes a motion to approve and Julie Gaston seconds. Approved.
 - Policies for first read
 - 2500 HEARINGS BEFORE THE BOARD
 - 4310 ANIMALS ON SCHOOL PROPERTY
 - 4320 SERVICE ANIMALS
 - 4330 ANIMALS IN THE CLASSROOM
 - 8030 BANK RECONCILIATIONS
 - 8140 EXEMPT ORGANIZATION RETURNS
 - 8300 CASH RECEIPTS
 - 8470 FACSIMILE SIGNATURES

XIV. Next Regular Meeting

- Wednesday, June 5, 2019, Brevard Academy Campus, 5pm

XV. Closed Session*, Personnel/Contracts- 6:14pm Amy Hertz makes a motion to go into closed session. Out of closed session at 7:02 and Nick Isoue motions to approve 3 year contract for School Director Richard (Ted) Duncan Amy Hertz seconds. Approved.

XVI. Adjourn* Nick Isoue makes a motion to adjourn Amy Hertz seconds. Approved.

* Requires Board action